

Meeting <b>BOARD OF DIRECTORS</b>	Date of <b>AUGUST 25, 2020</b>
	Actual Starting Time: 6:30 P.M.
	Actual Ending Time: 10:20 P.M.
	Person Taking Minutes: <b>SANDRA MIDKIFF</b>
Signed: (As evidence of the Board's approval of these minutes)	
	<input type="checkbox"/> Meeting Action Form Sent to Participants
PRESENT: Lori Boyd, President, on-site Richard Dennis, V.P. off-site Alice Ramsey, Sec. on-site Raymond Greenwood on-site Kathy Boswell on-site J.C. Colton on-site Michael Browne, M.D. Chief of Staff off-site	Ross Korkmas, CEO on-site Shane Coleman, COO/CIO on-site Rose Thomason, CHRO/CCO off-site Amy Waller, RN, CNO off-site Lindsey Winburn, RN, Dir. of Quality
	Rhett Warren, Legal Counsel off-site Sandra Midkiff, Recording Secretary on-site GUEST: Chris Clark, BKD, Partner on-site Paula Archer, BKD, Director on-site Ryan Rozwat, BKD off-site Dan Clark, BKD off-site Brenda Christman, BKD off-site

Agenda Item	Pending	Discussion Outcome	Follow Up Needed	Delegated/Routed To	Due Date	Date Done
Receive/Discuss/Take Action on presentation by BKD on the Revenue Cycle Report – Chris Clark, Partner, BKD and Paula Archer, Director/BKD		Mr. Korkmas stated BKD stated that BKD has been reviewing our practices from the first contact the patient has with PPGH until they are billed and collected. They have determined that we are leaving a lot of money on the table because of our lack of training and our practices.  The detailed report of this presentation is included in	None required			

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<p>Receive/Discuss Quality Report – Lindsey Winburn, RN, Dir. of Quality</p>		<p>the board packet and permanent records of the hospital district.</p> <p>Mr. Korkmas stated his recommendation to the board is to move forward with all four of the recommendations set forth in the report from BKD.</p> <p>MOTION by Mr. Colton and SECONDED by Ms. Boswell to authorize the Chief Executive Officer to negotiate all four contracts for the four areas of development and to seek legal counsel/approval prior to signing the agreements</p> <p>Ms. Winburn stated her report was in the packet and she would like to address the visit by Joint Commission earlier in the day.</p> <p>Mr. Korkmas stated the Joint Commission found</p>	<p>None required</p>			

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<p>Report/Comment from Board Quality Committee – Kathy Boswell, Chair</p>		<p>three deficiencies that PPGH will be written up on.</p> <ol style="list-style-type: none"> <li>1. EC.02.04.03 EP2 – The maintenance schedule for newly installed Endoscopy Scope sterilizer was not properly documented on the maintenance log.</li> <li>2. EC.02.05.09 EP8 - A newly installed oxygen manifold had yet to have secure fencing installed. Fencing has been ordered, but not installed.</li> <li>3. MM.05.01.01 EP4 – Patient had orders for two medications for the same indication.</li> </ol> <p>Ms. Boswell stated our scores are all coming up and we are on a good track. Ms. Boswell said she wanted to express how much she appreciated the</p>	<p>None required</p>			

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<p>Receive Executive Summary on Hospital Operations – Ross Korkmas, CEO</p>		<p>work by the Administrative Team and the staff to secure such a good outcome with the Joint Commission visit.</p> <p>THE BOARD TOOK A TEN-MINUTE BREAK AT 8:22 P.M.</p> <p>THE BOARD RECONVENED AT 8:30 P.M.</p> <p>Mr. Korkmas reported:</p> <p>Dr. Holly Lewis, an FP physician called and came for an initial visit. Dr. Lewis is a 2022 Texas Tech graduate and is very interested in coming to PPGH. They have family in Granbury area and attend church in Fort Worth. She will be back in about a month for a second visit.</p>	<p>None required</p>			

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		<p>Dr. Zulfer our new Pediatrician will start on Sept 14.</p> <p>The new Urologist, Dr. Myers started with a surgery on his first day. His startup has gone exceptionally well.</p> <p>Dr. Wang, our Interventional Pain Management physician will start his practice on Sept. 21.</p> <p>We continue to required masks be worn in the hospital with goggles for the staff and we are screening all patients and visitors as well as requiring a mask. Only one visitor per patient is the rule and Surgery continues to test all patients for COVID 19, The N95 masks are being reprocessed through the Batelle System and Mr. Korkmas continues to meet weekly with the City/County/Dr. Evans.</p>				

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		<p>The evaluation of the purchasing contract we have been reviewing with HPG has indicated we should see about a \$529k cost savings in supplies.</p> <p>Mr. Korkmas announced PPGH received a \$75k Capital Improvements grant and will go toward the new telemetry system for the third floor.</p> <p>PPGH also received a Small Rural Hospital Improvement Program grant in the amount of \$10k for the Press Ganey survey expenses.</p> <p>Mr. Korkmas said we are moving right along with our physician office interfaces. We are working with Dr. Ramsey and Dr. Hisel first. Mr. Coleman stated Dr. Hisel was the first to request the service and continues to call weekly and work with</p>				

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		<p>us to get his office up and going. Dr. Ramsey is on the system that most of the docs are on and this will allow us to build a product that we can easily copy for setting up the other physician offices.</p> <p>Mr. Korkmas report working with OB on a long term and short-term plan for the OB remodel due to the increase in volume.</p> <p>Mr. Korkmas stated he has had no update on the TIRZ program. Mr. Colton stated no real update other than a meeting has been called with the Community Development Group, The Airport Board and the TIRZ Committee on August 27.</p> <p>Mr. Korkmas notes some major repairs have been completed on the PHC Bldg. The foundation repair has been completed and new</p>				

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		<p data-bbox="604 285 978 391">flooring is being installed in the waiting area and two physician offices right away.</p> <p data-bbox="604 431 972 756">Mr. Korkmas reminded the board that the UCC and CCC are being moved together into the same space and the UCC area will be strictly our Pediatrics Unit as of 8/22/20. We area also installing a well child waiting are.</p> <p data-bbox="604 797 972 1008">Mr. Korkmas asked the board to consider in the 2021 strategic plan focusing on operational improvements, quality, finance and growth.</p> <p data-bbox="604 1049 968 1195">We continue to work on the Tele-Pulmonology Clinic which is about a six-month lead time.</p> <p data-bbox="604 1235 957 1341">Mr. Korkmas also noted he has attended two County Commissioner Meetings in</p>				



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<p>Receive Executive Summary of Monthly Financial Information – Ross Korkmas, CEO</p>		<p>regards to the PK Lake clinic.</p> <p>Mr. Korkmas announced the departure of Josh Kennedy, CFO.</p> <p>Mr. Korkmas made the following comments on the hospital financial summary:</p> <p>Net income for the month was: \$1,531,200 and patient days were up.</p> <p>To have the current bottom line we did the following Mr. Korkmas reported:</p> <p>CARES - \$852,838 DSRIP - \$809,189</p> <p>Admissions were up 2.8% and we are back in the black Mr. Korkmas noted.</p> <p>We have \$9.8M that we have received from various funds and some of this will need to go to the bottom line</p>				

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<p>Receive preliminary information on the 2020-2021 budget – Ross Korkmas, CEO</p> <p>Receive/Discuss/Take Action on the resolution adopting proposal to</p>		<p>prior to the end of the fiscal year while we will be able to hold some back for next fiscal year. The following list of fund balances contribute to the \$9.8M.</p> <p>QIPP - \$1,507,321.38            CARES - \$18,285.13            Stimulus - \$4,508,833.70            NAIP - \$983,562.06            DISPRO/DSH - \$883,609.06            DSRIP - \$1,618,378.21            UC - \$135,181.39            UHRIP - \$181,360.51            TOTAL: \$9,836,531.44</p>	None required			
		<p>Mr. Korkmas presented the budget and the capital expenses for the coming year along with an update on the capital expenditures for the current year. See records file for copy details of the information.</p> <p>Mr. Korkmas stated his recommendation of keeping</p>				

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consider tax rate – Rhett Warren, Legal Counsel		<p>the tax rate at last year’s .3748000/\$100.</p> <p>MOTION by Mr. Kolton with a SECOND by Mr. Boswell to approve the resolution to adopt the proposal to consider the tax rate for the 2020-2021 fiscal year. MOTION CARRIED WITH A ROLL CALL VOTE:</p> <p>Lori Boyd, Yea  Richard Dennis, Yea  Alice Ramsey, Yea  Raymond Greenwood – Yea  Kathy Boswell – Yea  J.C. Colton – Yea  Michael Browne, M.D. – Yea</p>				
Receive report on Compliance		Ms. Thomason stated there was nothing to report this month.				
Receive update from the Board COVID 19 Governance Committee – J.C. Colton, Chair		Mr. Colton presented a written response for each item addressed by the COVID 19 statement. Mr.	Place on Sept. 2020 agenda	Administration	9/22/2020	

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<p>“Get Back to Us”</p> <p>CONSENT AGENDA</p> <p>Review of Financial Statements</p> <p>Approve/Disapprove minutes from previous meeting(s)</p> <p>Contracts:</p> <p>For your information contracts:</p> <p>Policies:</p>		<p>Colton stated he addressed all the points and that some do not apply to PPGH as a hospital district. Mr. Colton requested the board members review the information he provided and there could be a discussion at the September meeting if needed. General consensus was to bring the agenda item back to the board in Sept.</p> <p>None</p> <p>MOTION by Mr. Colton and SECONDED by Ms. Boswell to approve the CONSENT AGENDA. MOTION CARRIED: 7 Yeas; 0 Nays and 0 Abstaining</p>	None required			

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<p>Credentialing:  <b>Re-appointments:</b>  Nathan Elfrink,  MD Consulting  Tele-Radiology  Barbara Newman,  MD Consulting  Tele-Radiology  Joseph Clark,  NP ED  Allied Health  Professional  David Newton,  NP ED  Allied Health  Professional  Jena Graf,  NP ED  Allied Health  Professional  Jason  Hubbard ED  Special</p> <p>NEW BUSINESS:</p> <p>Receive Medical Staff  monthly report from  Michael Browne, M.D.  Chief of Staff</p>		<p>Dr. Browne reviewed the  physician appointments for  the month and congratulated  the Administrative Team on  the successful review by the  Joint Commission. Dr.  Browne stated the positive</p>	<p>None required</p>			

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<p>Receive/Discuss/Take Action on 2020 Order Canceling Election for November 3, 2020 – Rhett Warren, Legal Counsel</p>		<p>tests for the COVID 19 virus continue to climb. Browne reminded everyone to remember the three steps to avoid the virus:</p> <ol style="list-style-type: none"> <li>1. Wear your masks</li> <li>2. Wash your hands</li> <li>3. Social distancing</li> </ol> <p>Ms. Boyd stated our incumbents had no one file for their places on the board so we will not have an election. Mr. Warren has provided us with the appropriate resolution to cancel the election. Ms. Boyd thanked the incumbents:</p> <p>Place #1 – Alice Ramsey Place #2 – J.C. Colton</p> <p>MOTION by Ms. Boswell to approve the resolution canceling the election. SECONDED by Mr. Greenwood. MOTION CARRIED: 7 Yeas; 0 Nays and 0 Abstaining.</p>	<p>None required</p>			

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Review/Discuss/Take Action on 2020 Board of Director's Calendar – Lori Boyd, President		Ms. Boyd stated she would like to see the beginning of the CEO evaluation process moved back a month to Sept. in order to provide the appropriate 90 day time frame stated in the CEO letter of agreement and to provide needed time to complete the evaluation process. General agreement to move the item.	Update the calendar	Board President	9/22/2020	
Review/Discuss/Take Action on 2020 Board Strategic Plan – Lori Boyd, President		Ms. Boyd stated she would like to have a second short strategic plan meeting with the board to review what we have achieved and adjust/add goals for the coming year. The group agreed to have a short work session after the public hearing on the budget on September 17.	Post strategic plan meeting	Administration	Sept. 14, 2020	
Receive/Discuss/Take Action on recruitment of Chief Financial Officer – Ross Korkmas, CEO		Mr. Korkmas presented a contract with JCA Personnel for the purpose of recruiting a CFO.	None required			

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<p>EXECUTIVE SESSION:            QUALITY/COMPLIANCE            PERSONNEL MATTERS            LEGAL CONSULTATION            INTRODUCTION OF A            PROPOSED SERVICE            LINE</p>		<p>MOTION by Mr.            Greenwood and            SECONDED by Mr. Colton            to move forward with the            recruitment.</p> <p>NO EXECUTIVE SESSION            WAS HELD.</p>				



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